



# **YEARLY STATUS REPORT - 2020-2021**

## **Part A**

### **Data of the Institution**

#### **1.Name of the Institution**

**Bhartiya College of Education**

- Name of the Head of the institution

**Dr.Anita Bali**

- Designation

**Principal**

- Does the institution function from its own campus?

**Yes**

- Phone no./Alternate phone no.

**9419187850**

- Mobile No:

**7006782434**

- Registered e-mail

**bhartiya2003@gmail.com**

- Alternate e-mail

**iqacbhartiya@gmail.com**

- Address

**Industrial Estate, Dhar Road**

- City/Town

**Udhampur**

- State/UT

**Jammu and Kashmir**

- Pin Code

**182101**

#### **2.Institutional status**

- Affiliated / Constitution Colleges

**Affiliated**

- Type of Institution

**Co-education**

- Location

**Semi-Urban**

- Financial Status

**Self-financing**

- Name of the Affiliating University **University of Jammu**
- Name of the IQAC Coordinator **Ms Savita Sambyal**
- Phone No. **01992277845**
- Alternate phone No. **01992277119**
- Mobile **9797609741**
- IQAC e-mail address **iqacbhartiya@gmail.com**
- Alternate e-mail address **bhartiya2003@gmail.com**

**3.Website address (Web link of the AQAR (Previous Academic Year))** <https://bhartiyaeducation.com/pdf/AQAR%202019-20.pdf>

**4.Whether Academic Calendar prepared during the year?** **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://bhartiyaeducation.com/academic.php>

**5.Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.15</b>	<b>2014</b>	<b>05/05/2014</b>	<b>04/05/2019</b>

**6.Date of Establishment of IQAC** **26/12/2012**

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>0</b>

**8.Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year** **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No****

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

1. Celebration of Teachers Day, Hindi Diwas, Mother Day, National Days, Tree Plantation, and COVID-19 Awareness. 2. Encourage faculty and students to participate in national and international-level seminars, workshops, and conferences. 3. Organizing guest lectures for students and faculty for the wellbeing of their mental health during the pandemic. 4. To plan for teaching and evaluation to deal with uncertain times during the pandemic. 5. Online remedial teaching and doubt classes for final-year students. 6. Online admission and student helpline to address issues.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To plan for teaching, and evaluation to deal with uncertain times during Pandemic.	All teachers trained in online teaching, preparing e-content, creating google classrooms.
Remedial teaching for final year students in view of delayed examinations an outfall of Pandemic	Uncertain situation resulted in postponement of examinations, no clarity on mode of examination, so students had a long gap and were under stress. To overcome the anxiety sessions were taken by teacher mentors.
Online admission and student help line to address issues.	Since many students left the city and lockdown was announced online admissions was introduced for all classes, and guideline videos were made to explain the entire procedure, and helpline numbers were also provided.

**13. Whether the AQAR was placed before statutory body?**

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development committee	20/01/2021

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	<b>Bhartiya College of Education</b>
• Name of the Head of the institution	<b>Dr.Anita Bali</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>9419187850</b>
• Mobile No:	<b>7006782434</b>
• Registered e-mail	<b>bhartiya2003@gmail.com</b>
• Alternate e-mail	<b>iqacbhartiya@gmail.com</b>
• Address	<b>Industrial Estate, Dhar Road</b>
• City/Town	<b>Udhampur</b>
• State/UT	<b>Jammu and Kashmir</b>
• Pin Code	<b>182101</b>
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Semi-Urban</b>
• Financial Status	<b>Self-financing</b>
• Name of the Affiliating University	<b>University of Jammu</b>
• Name of the IQAC Coordinator	<b>Ms Savita Sambyal</b>
• Phone No.	<b>01992277845</b>

• Alternate phone No.	01992277119				
• Mobile	9797609741				
• IQAC e-mail address	iqacbhartiya@gmail.com				
• Alternate e-mail address	bhartiya2003@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://bhartiyaeducation.com/pdf/AQAR%202019-20.pdf">https://bhartiyaeducation.com/pdf/AQAR%202019-20.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://bhartiyaeducation.com/acadm.c.php">https://bhartiyaeducation.com/acadm.c.php</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.15	2014	05/05/2014	04/05/2019
<b>6.Date of Establishment of IQAC</b>			26/12/2012		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	0	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>	Yes				
• Upload latest notification of formation of IQAC	<a href="#">View File</a>				
<b>9.No. of IQAC meetings held during the year</b>	3				
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes				

<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>1. Celebration of Teachers Day, Hindi Diwas, Mother Day, National Days, Tree Plantation, and COVID-19 Awareness. 2. Encourage faculty and students to participate in national and international-level seminars, workshops, and conferences. 3. Organizing guest lectures for students and faculty for the wellbeing of their mental health during the pandemic. 4. To plan for teaching and evaluation to deal with uncertain times during the pandemic. 5. Online remedial teaching and doubt classes for final-year students. 6. Online admission and student helpline to address issues.</p>	
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Empty space for plan of action and outcomes	

Plan of Action	Achievements/Outcomes
To plan for teaching, and evaluation to deal with uncertain times during Pandemic.	All teachers trained in online teaching, preparing e-content, creating google classrooms.
Remedial teaching for final year students in view of delayed examinations an outfall of Pandemic	Uncertain situation resulted in postponement of examinations, no clarity on mode of examination, so students had a long gap and were under stress. To overcome the anxiety sessions were taken by teacher mentors.
Online admission and student help line to address issues.	Since many students left the city and lockdown was announced online admissions was introduced for all classes, and guideline videos were made to explain the entire procedure, and helpline numbers were also provided.

<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
---	------------

- Name of the statutory body

Name	Date of meeting(s)
College Development committee	20/01/2021

<b>14. Whether institutional data submitted to AISHE</b>
--

Year	Date of Submission
2020	25/02/2022

<b>15. Multidisciplinary / interdisciplinary</b>
--

The multidisciplinary approach in college helps students to unlock their full potential. It helps teachers and trainees of the college to make connections across many disciplines. This multidisciplinary approach develops a pragmatic attitude by



allowing them to decide what subjects they will opt for and what their possible benefits could be.

#### **16.Academic bank of credits (ABC):**

Students are encouraged to get themselves registered on the ABC platform developed by the National E-Governance Division under the Digi Locker framework.

#### **17.Skill development:**

Development of teaching skills.  
Class Management Skills  
Observation Skills  
Students' engagement skills  
Time Management Skills  
Small Group Discussion Skills  
Reading, Writing & Thinking Skills  
Communication Skills  
Development of Stage Management Skills

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The medium of classroom instruction has been mostly in English as per the University of Jammu curriculum; however, the students are also explained the appropriate matter in Indian language as well.

Students are oriented to ancient Indian knowledge enunciated in the Vedas and Upanishads while teaching Philosophical Foundations of Education in B.Ed. and M.Ed. courses.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Teachers strive hard to prepare and present the instructional material in such a way that leads to outcome-based education. The learning outcomes of each course and every subject are very well mentioned in the prospectus of the course and the website of the college for stakeholders. Continuous evaluation system is adopted by the college to assess the out come of each course by using different techniques such as assignments, seminars, presentations, group discussions, brain storming, field visits, etc.

#### **20.Distance education/online education:**

During the COVID-19 pandemic period, online education provided by the faculty members proved to be a boon for the students, which gave them an opportunity to come to terms with synchronized and asynchronized modes of online learning. Students also got the opportunity to present their assignments and lesson presentations through online mode, which was a distant dream for them. Moreover, the college also organizes online lectures by reputed educationists in the country for the students exposure.

## Extended Profile

### 1.Programme

1.1	3
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	385
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	0
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	No File Uploaded

2.3	175
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>3.Academic</b>	
3.1 Number of full time teachers during the year	29
File Description	Documents
Data Template	<a href="#">View File</a>
3.2 Number of Sanctioned posts during the year	34
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	13
4.2 Total expenditure excluding salary during the year (INR in lakhs)	8388751
4.3 Total number of computers on campus for academic purposes	32
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The college has mechanisms for the delivery and documentation of the curriculum set by the university to achieve educational, social, and cultural objectives. The process involves several specific decisions taken by the Staff Council and Department Committees to determine workload, work allocation, timetable preparation, and recruitment. The curriculum framework for quality education programs regularly entails planning, implementing, reviewing, revising, adapting, and upgrading the curriculum to keep in sync with the latest trends at the local and global</p>	

levels. The institution designs, develops, and implements effective teacher education programs for professional capacity building that is relevant to the latest requirements of the school system and responsive to the social and cultural contexts of the learners and the community. The college team prepares a draft of the institutional calendar. The students are encouraged to engage with the local community and foster social responsibility through several extension and outreach activities, including surveys, study reports, awareness camps, training, and guest lectures. The curriculum is further documented and effectively delivered by using ICT tools and e-resources by the faculties, etc. Thus, the institution integrates various life skills, values, and local and global challenges through its curriculum delivery.

The college displayed this information on the college notice board and displayed a room-wise timetable at least one week before the commencement of the new semester. Departments organize their academic tasks and activities accordingly. These mechanisms ensure the smooth and effective delivery and documentation of the curriculum.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://bhartiyaeducation.com/Gallery.php">https://bhartiyaeducation.com/Gallery.php</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college follows the guidelines set by the University of Jammu. All faculty members follow the academic calendar and contribute to the annual plan, which ensures that there are 180 days of teaching in an academic year. If necessary, the college staff will conduct extra classes to complete the course syllabus and provide information about the nature of the exams. The principal meets with IQAC and other staff members to develop an annual plan of events for the entire academic year. The head of the institution then supervises the implementation of the plan. On the first day of the college year, a staff meeting is held to discuss the effective implementation of the curriculum and co-curricular activities. Various committees are formed to take on different responsibilities. The course in-charge professor meets with the professors involved in teaching the course and distributes the syllabus, including practical and activity work. The charge course

maintains records of activities and practical work. Professors are also encouraged to participate in workshops and seminars organized by the university and other educational and students also participate in curricular as well as co-curricular activities. The students are encouraged to engage with the local community and foster social responsibility through many extension and outreach activities which include surveys, study reports, awareness camps, trainings, and guest lectures, The College identifies extension and tertiary activities that dovetail into teaching material and enrich it further.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	<a href="https://bhartiyaeducation.com/acadmic.php">https://bhartiyaeducation.com/acadmic.php</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

NIL

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

385

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment, and

Sustainability into the Curriculum. The Institute follows the curriculum prescribed by the University and integrates various socially relevant cross-cutting issues like ethics, human values, environment, etc., across UG and PG programs to sensitize the students. The Students of First Year UG will undergo a Student Induction Program (SIP) in which cross-cutting issues like Human Values and Professional Ethics are addressed. The issues of Environment and Sustainability are addressed through the course "Environmental Studies" offered to students. The institute has initiated promising measures to sensitize and promote gender equity amongst the stakeholders through curricular and co-curricular activities. To promote gender equity among the students, the Institute supports flexible seating arrangements in the classrooms, equal representation of both genders in the leadership positions of class and college-level committees, and curricular and co-curricular activities. Apart from the above, the Institute organizes various awareness programs and activities on cross-cutting issues with the support of external organizations and experts. The NSS activities, Swachh Bharath Abhiyan, blood donation, and health awareness camps conducted by the college play a vital role in promoting an inclusive environment towards regional and socioeconomic diversities among students making a positive difference and shaping them into wholesome professionals.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

16

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

385

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
--	---------------------



File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://bhartiyaeducation.com/feedack.php">https://bhartiyaeducation.com/feedack.php</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

250

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

58

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

An orientation cum induction programme is organized for newly admitted students in which their potential knowledge, skills, talents, and abilities are tried and tested in an informal and friendly manner such as by asking them to introduce themselves and showcasing their talents through different vocal and physical activities. They are also asked to fill out a Performa giving additional information about their potential capabilities. The teacher educators, through this exercise, classify the students into different categories based on their background and talents and encourage them to take part in future activities according to their interests, capacities, and talents. Furthermore, teacher trainees are also provided help by the faculty in deciding which electives and teaching subjects to choose, and special tutorials on different subjects are arranged for needy students.

File Description	Documents
Link for additional Information	<a href="https://bhartiyaeducation.com/Gallery.php">https://bhartiyaeducation.com/Gallery.php</a>
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
207	29

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Multiple modes and approaches to the teaching-learning process are adopted by teacher educators for different programs at UG and PG levels which include lecture cum discussion, panel discussion, team teaching, seminar presentation, blended learning, field trips, community engagement, constructivist teaching, and online teaching.

Recently, due to COVID-19 and lockdown conditions, the faculty has adopted a new approach to the teaching-learning process i.e. online teaching. The institution has in place all the ICT-enabled teaching-learning facilities and has trained the faculty to carry out the studies of the students without any interruptions.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://bhartiyaeducation.com/Gallery.php">https://bhartiyaeducation.com/Gallery.php</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The integration of Information and Communication Technology (ICT) has become pivotal for enhancing the teaching-learning process. Teachers are leveraging ICT-enabled tools to create dynamic and interactive learning environments, fostering a more engaging and effective educational experience. One significant tool in this regard is the language lab, which serves as a specialized space equipped with computers and audio-visual aids to facilitate language acquisition. Through interactive software and multimedia resources, students can practice language skills in a controlled and immersive setting. Teachers utilize the language lab to conduct language drills, pronunciation exercises, and simulated conversations, catering to diverse learning styles and enhancing linguistic proficiency. Projector room emerges as a crucial component in modern classrooms. Projectors enable educators to display multimedia content, presentations, and educational videos, providing a visual and auditory dimension to their lessons. This dynamic visual aid captures students' attention, making complex concepts more accessible and fostering a deeper understanding of the subject matter. By incorporating these ICT-enabled tools, teachers not only diversify instructional methods but also cater to the varied learning preferences of students. The language lab and projector room collectively contribute to a technologically enriched educational environment, where interactive learning

experiences empower students and promote a more effective teaching-learning process.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality /

## D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

8

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Jammu University's internal assessment mechanism is designed with a commitment to transparency and robustness, ensuring a fair and comprehensive evaluation of students' academic progress. The frequency and mode of assessment are key components of this system, contributing to its effectiveness. Firstly, the internal assessment process is transparent, emphasizing openness and clarity in its execution. Students are provided with a clear understanding of the evaluation criteria, allowing them to comprehend the basis on which their performance will be assessed. This transparency fosters a sense of fairness and trust in the evaluation system. The robustness of the mechanism is evident in both the frequency and modes of assessment employed. The university recognizes the importance of continuous evaluation, and therefore, internal assessments are conducted at regular intervals

throughout the academic term. This frequent assessment enables a more holistic understanding of a student's academic journey, capturing their progress over time. Moreover, the university employs a diverse range of assessment modes, including written exams, practical assessments, projects, and presentations. This multifaceted approach ensures that students' diverse skills and knowledge are adequately measured, catering to various learning styles and abilities. The use of different modes also helps in reducing the likelihood of biases and enhances the overall reliability of the assessment process. In conclusion, Jammu University's internal assessment mechanism stands out for its transparency, frequent evaluations, and diverse assessment modes. By prioritizing fairness and a comprehensive understanding of students' capabilities, the university ensures a robust evaluation system that aligns with contemporary educational standards.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanism to address internal examination-related grievances is a critical component of any educational institution, and its effectiveness is paramount in ensuring fairness and transparency. Furthermore, a time-bound mechanism ensures that grievances are addressed promptly, preventing prolonged uncertainty for the affected parties. Efficiency in handling internal examination grievances involves having a streamlined process that minimizes bureaucratic hurdles and focuses on resolving issues promptly. A transparent, time-bound, and efficient mechanism for addressing internal examination-related grievances is essential for fostering a fair and accountable educational environment. It instills confidence in students, upholds the integrity of the examination system, and contributes to the overall quality of education provided by the institution. A mechanism for grievance redressal related to examination is in place and operationally effective as per the statutes approved by the statutory bodies of the college from time to time. The continuous internal assessment process and term end-semester examinations are the two components that constitute the entire examination mechanism in the institution.

Internal assessment: The college monitors the performance of the

students based on continuous internal assessment, assignments, and periodic examinations both at UG and PG levels. Performances of the students are also monitored through classroom interactions, assignments, student seminars, project work, and class tests. To maintain objectivity and transparency, answer sheets are shown to the students. They are free to redress their grievances if any. Further opportunity to reappear is also provided to the students to improve their performance level.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The University has clearly stated the learning outcomes of the Programs and Courses. The following mechanism is followed to communicate the learning outcomes to the teachers and students.

- A copy of the Syllabi is available in the department for ready reference for students and Faculty
- Learning Outcomes of the Programs and Courses are discussed with students at the end of each topic of the study by the faculty leading to technical applications.
- The PO and COs are incorporated into the curriculum for display on the college website which can be accessed by all the stakeholders namely Faculty, Students, parents, and Alumni.
- The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Institution Committee Meeting. The students are also made aware of the same through Tutorial Meetings.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://bhartiyaeducation.com/about.php">https://bhartiyaeducation.com/about.php</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The following mechanism is followed to communicate the learning outcomes to the teachers and students:

- A copy of the Syllabi is available in the department for ready reference for students and Faculty.
- The college has clearly stated learning outcomes for all its academic programs. These expected learning outcomes are spelled out in the prospectus/bulletins of the college and are also uploaded on the website. The syllabi of courses are designed based on desired learning outcomes. These outcomes are also reiterated in the orientation program and initial classes for the concerned course. The Internal Assessment component enables students to consistently test their attainment of course outcomes and the broader program learning outcomes. It also enables them to overcome gaps in attainment and optimize the same over the academic session. Constant faculty feedback through formal and informal processes ensures a steady stream of valuable input in terms of student learning. The attainment of the outcome is also assessed based on the performance of the student in university examinations, internal assessments, assignments, term work, and oral and/or practical examinations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://bhartiyaeducation.com/about.php">https://bhartiyaeducation.com/about.php</a>

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**



File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://bhartiyaeducation.com/feedack.php>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**NIL**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

**0**

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

5

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has three main units for conducting outreach programs namely the NSS unit, the environment unit, and the extension unit. All these units are headed by senior faculty members with student representatives from all courses and have their semester calendars approved in advance by the HoDs/Principal. Extension programs like rallies, awareness programs on AIDS, environmental issues, issues related to women empowerment, child malnutrition, human rights, child labour, drug abuse, domestic violence, child marriage, etc., guest lectures, and camps are regular features of college activities.

File Description	Documents
Paste link for additional information	<a href="https://bhartiyaeducation.com/Gallery.php">https://bhartiyaeducation.com/Gallery.php</a>
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**5**

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**858**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration**

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

7

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our college is situated in the hilly area of Jammu region i.e Udhampur and it is housed in a multi-storied building, well furnished and spacious physical infrastructure as per university norms. The whole campus is spread over 5 acres of land with lush green lawns and scenic beauty.

Conference room is equipped with state of art audio-visual

facilities with a seating capacity for 50 persons for important meetings of various bodies, staff meetings, orientation cum training programs, and holding parallel sessions in seminars/conferences held in the college.

Computer lab with computers having broadband internet connectivity manned by qualified staff.

Multipurpose hall for conducting various day-to-day activities, teaching workshops, exhibitions, etc. with a seating capacity of around 200 persons.

All the classrooms are furnished with whiteboards for clear visibility.

well equipped library with a seating capacity for 60 students and separate reading area for teachers with adequate space for books, journals, etc.

Psychological lab with a seating capacity of 30 persons.

The college playgrounds provide sufficient space for extracurricular activities and sports programs and have qualified instructors who provide adequate teaching and equipment for basketball, volleyball, badminton, and also train students for different events. Facilities for indoor games namely table tennis, chess, carrom board, etc. are also provided.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. This is done not only for participation but also for assessment of students. It has adequate facilities for sports, games, and cultural activities and a well-equipped multipurpose hall for organizing annual functions and cultural events

Facilities for outdoor and indoor sports and games that include badminton, volleyball, kho-kho, carrom table tennis, and chess are available for the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://bhartiyaeducation.com/Infrastructure.php">https://bhartiyaeducation.com/Infrastructure.php</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

63.41 lakhs

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is computerized and barcoded. The library is used by both the undergraduate and postgraduate programs. There are computers available for browsing the library's content. The librarian has the know-how of managing the library services and documentation of the library. Quality printer with scanning facilities, photocopier is also available in the library. The 'soft lib' software is used to manage all library collections like journals, magazines, books, etc. Barcode technology is used in the library for issue and return of books. All books of the library have been accessioned in the software with proper details of the books such as title, author, subject, etc. Books can be issued and returned using the barcode. The software has the facility to search books using different criteria like accession number, title, name of the author, subject, etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://bhartiyaeducation.com/Infrastructure.php">https://bhartiyaeducation.com/Infrastructure.php</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**D. Any 1 of the above**



File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

79575.00

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

12- 60

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has a well-equipped computer lab connected to LAN as well as WAN. All the systems have Internet (Wi-Fi) facilities. In addition, there is an ICT Lab with all required ICT tools and resources.

A special computer room has further been created where systems placed are specifically meant for use by faculty and students for academic purposes like attending academic programs, preparing PPTs, maintaining records, etc.

In the Computer Labs, many software are available such as; MS Office with tools (MS-Word MS-Excel, MS-Powerpoint), AdobeReader, InternetExplorer, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://bhartiyaeducation.com/Infrastructure.php">https://bhartiyaeducation.com/Infrastructure.php</a>

#### 4.3.2 - Number of Computers

32

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

63.41 lakhs

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Heads of various departments and other conveners have requested for adequate maintenance for the various established systems and procedures for maintaining the facilities like the laboratory, library, sports complex, computers, classrooms, etc to be done to the principal. The Principal then presented the proposal before the college management, who took the final decision on a priority basis. Regular maintenance of the physical infrastructure such as classrooms, laboratory, ICT facilities, library, and other allied components takes place immediately while the longer projects are executed during vacation. The physical education department maintained the sports facilities and various equipment.

There are various labs maintained in the college which include: a psychological lab, computer lab, science lab, social science, language lab, and mathematics lab.

The library of the college is optimally used by the students which includes journals, magazines, and subject books.

The space is availed for competitive exams such as NVS, Banking, IGNOU, and examination centers by the universities for its various programs.

The committee of three members cleanliness and upkeep of physical infrastructure regularly.

The joint effort of management, the Principal, and the college staff on the various systems and procedures established for maintaining and utilizing physical, academic, and support facilities has resulted in the enhancement and strengthening of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://bhartiyaeducation.com/Infrastructure.php">https://bhartiyaeducation.com/Infrastructure.php</a> <a href="https://bhartiyaeducation.com/Facilities.php">https://bhartiyaeducation.com/Facilities.php</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

7

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**B. 3 of the above**

File Description	Documents
Link to institutional website	<a href="https://bhartiyaeducation.com/Gallery.php">https://bhartiyaeducation.com/Gallery.php</a>
Any additional information	<b>No File Uploaded</b>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**25**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**25**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**C. Any 2 of the above**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**68**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### **5.2.2 - Number of students progressing to higher education during the year**

#### **5.2.2.1 - Number of outgoing student progression to higher education**

**21**

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

1

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

1

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The student council of Bhartiya College of Education plays an active role in institutional functioning concerning various activities organized under the NSS cell, CCA cell, Eco Club, library committee, Canteen committee, support committee, and Cultural Committee. Students get full freedom and flexibility to select, organize, and execute all In-Campus & Out-Campus activities under the guidance and supervision of their respective in-charges. The Student Grievance Redressal Cell of the college is also committed to dealing with various problems related to student welfare viz. Anti-ragging, Sexual Harassment, and all related problems. Hence, the institution is committed to the student-centered approach in all aspects of their formal & Informal behavioral parameters. The institution creates an inductive environment for them to discuss the problems and also find out the best solutions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

23

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>



## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the Bhartiya College of Education has contributed significantly to the development of the institution through nonfinancial means during the last five years. The Association closely works to provide dedicated support in various activities of the institution. The association provides opportunities to the alumni by organizing talks, seminars, webinars, conferences, and guest lectures on various themes. Various Alumni also act as resource persons for the same for current session students. Provision of providing counseling to students for employment is also organized and the successful alumni are asked to share their success stories with the students. Alumni are Active members of the IQAC cell of the college. The alumni are invited to Act as judges in cultural and sports competitions of the college and they actively help in the organization and management of extensive outreach activities of the Institution. Our Alumni serve as role models for students through distinguished services in different fields of service in education. They helped in organizing Alumni Reunion events in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

### VISION

Bhartiya College of Education Udampur envisions to be an Institution of higher learning devoted to the cause of teacher education by equipping the human resource with such knowledge that is achieved through synthesis of professional, technological and managerial skills that become a defining element in their meaningful service to the society.

#### MISSION

College of Education shall provide seamless access to sustainable and learner-centric quality education, skill up gradation and training to its students by using innovative technologies and methodologies and ensuring convergence of existing systems for quality human resource required to promote the cause of Teacher education for national development. College is devoted to improve the teaching standards through its commitment to train its students in consonance with global standards of teaching in a congenial environment fashioned by versatile faculty and facilities while enlightening them with values and vision

File Description	Documents
Paste link for additional information	<a href="http://www.bhartiyaeducation">www.bhartiyaeducation</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralisation refers to the distribution of decision-making authority throughout an organisation. In a decentralised structure, lower-level managers and employees have more autonomy and responsibility. During the time of COVID-19 pandemic, the college showed tremendous efforts in decentralization of power in several ways, such as:

1. Various teacher and student committees were formed for the smooth functioning of the college.
2. Each faculty member was assigned the work under various committees, and the faculty in charge of the committee chalked out the functioning details. Furthermore, these were discussed with the Principal / other faculty members and then implemented.
3. College Development Committee
4. IQAC

5. Exam Committee
6. Alumni Association Committee
7. Grievance committee
8. Library Committee
9. Grievance Redressal Cell etc.
10. CCA
11. Eco Club
12. Library Committee
13. CASH
14. Internal Assessment Committee
15. Anti-Ragging

Moreover, the academic calendar is prepared at the beginning of the year. Then work is distributed by the principal to the various teachers according to their specialization. An academic plan is discussed in staff meetings by the principal mam and head of the department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Strategic Plan of the college focuses on all the important areas of development and efficient working of an educational institution like improvement of the Teaching and learning process, Research and Development, encouraging participation in co-curricular activities, efficient human resource management, Interaction, and collaboration with schools, focusing on the effective centralized admission process, conducting continuous and comprehensive evaluation, augmenting infrastructure and ICT facilities, etc, and this plan was deployed with effective collaboration by college authorities, teachers and students. The details of the deployment strategies are given in the link provided in the given column.

Faculty development is another critical component. Investing in continuous training and professional development programs for educators enhances their teaching skills, research capabilities, and overall effectiveness. Infrastructure development is vital for creating a conducive learning environment. Adequate facilities,

modern classrooms, well-equipped laboratories, and a comprehensive library contribute to an enriching educational experience.

In summary, effectively deploying institutional strategic or perspective plans in Teacher Education colleges requires a comprehensive approach encompassing curriculum development, faculty training, student engagement, and infrastructure enhancement. By addressing these key areas, Bhartiya College of Education is upholding high standards of education, producing competent educators, and contributing positively to the field of education.

As we have discussed earlier Covid-19 pandemic affected the educational system all over the world. Our college adopted all the necessary means and guidelines provided by the University of Jammu for maintaining transparency in its different fields of the system.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has the following institutional bodies:

1. Management Committee
2. College Development Committee
3. Board of Directors

The budget of the college is prepared by the 'College Development Committee,' in consultation with the Board of Directors which is further approved by the 'Management Committee' of the college.

The college has adopted a recruitment policy as per the norms of the J&K government and The University of Jammu, wherein the

vacancies are efficiently and timely filled through the statutory University selection committee, and are further approved by the 'Management Committee.' Moreover, on the recommendation of the 'College Development Committee,' the college advertises the vacant positions in the national/state dailies, and on various institution's social media platforms; wherein the desirous candidates apply to the college, and thereafter they are shortlisted as per their eligibility, and finally the candidates are interviewed by the University election committee.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

<b>6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination</b>	C. Any 2 of the above
---	-----------------------

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The initiatives taken by the college towards the welfare of its staff and faculty include the following:

The college has implemented various welfare schemes for faculty and staff members such as maternity leave, paternity leave, medical leave, study leave, EPF, gratuity, Employee State

Insurance Scheme (ESI), etc.

The working environment in the college is congenial. The Faculty and other staff members are provided with spacious and well-furnished office space, conference rooms, restrooms, and modern ergonomic furniture besides working environment and facilities like filtered cold water, tea and coffee dispensers, microwave, etc. A first-aid facility is also available for the employees.

Faculty members are also given individual computers, laptops, and internet facilities for doing their day-to-day work more efficiently.

Staff members are allowed to use the earnings through consultancy and undertaking research projects for their personal use and professional development.

Policy against sexual harassment:

The college has framed the CASH Committee (Complain against Sexual Harassment) to protect an employee from harassment of any kind, guidelines are provided for proper action and also for protecting the aggrieved employee.

All the teaching and non-teaching staff are provided with registration fees and TA for attending any FDP, workshop, seminar, conference at the university, national or International level.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

3

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The HOD and the Principal appraise the faculty and staff according to their achievements and shortcomings during an academic year, and also by taking student feedback about teaching and non-teaching staff. This is used as the reference point by the management at the end of the review period and is a part of making an objective assessment of the faculty and staff performance. It also serves as a valid tool for awarding incentives, promotions, and increments to staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College has a mechanism for regular internal and external audits. The Principal of the college is entrusted with the task of monitoring all financial transactions of the College by maintaining the day book and cash book and periodically reviewing the receipts and expenditures in the College. A statutory and certified Chartered Accountant along with his team of auditors conducts an annual financial audit of the college. No audit objections were raised during the last financial year.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College generates all its revenue through tuition fees and other charges from the students enrolled in different programs of education being run inside the institution including B.Ed, M.Ed, and BA.B.Ed integrated courses. Proper budgeting and allocation of funds is done as per the priority areas identified and passed through the Management Committee. The income earned from the above-mentioned sources is utilised for the augmentation of salary and maintenance of the physical and academic infrastructure of the college.

In case of a deficit, arrangements are made by the college management to meet the financial requirements of the reserve funds of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college aligns its goals and objectives with the national framework of core values given by NAAC. For this purpose, Bhartiya College of Education established an Internal Quality Assurance Cell (IQAC) as per the guidelines of NAAC intending to identify, implement, and disseminate best practices and to develop a system of constant quality improvement in the performance of the institution. To achieve this end, it undertakes several activities that have contributed significantly to institutionalizing the quality strategies. The Principal and the members of the IQAC committee identify the innovative practices after conducting periodical reviews. These are adopted, practiced, internalised, and finally institutionalised.

IQAC conducts orientation and training programs for students, faculty, and non-teaching staff based on the same.

IQAC Coordinator also conducts review meetings with different centers, units, and committees of the college to monitor the maintenance and upkeep of college facilities and infrastructure, ensure speedy grievance redressal process, ensure student support through counseling, and ensure capacity building and professional development of teaching and non-teaching staff.

IQAC Coordinator prepares the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC for submission to NAAC.

File Description	Documents
Paste link for additional information	<a href="https://bhartiyaeducation.com/pdf/minutes%20of%20meeting.pdf">https://bhartiyaeducation.com/pdf/minutes%20of%20meeting.pdf</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Due to the COVID-19 pandemic (2020-2021), all the meetings and decisions regarding incremental improvements in academic and administrative domains were taken through online mode. Decisions such as: 1. The college established different specialized centers namely the Internal Quality Assurance Cell (IQAC), and Centre for Educational Technology, (CET), during the the first cycle of accreditation. 2. Each center has well-defined objectives, and advisory committees and functions effectively to achieve the center and institutional aims, values, and goals. 3. Computers and laptops with high-speed internet and printers were provided. 4. To facilitate the college to function effectively, the management took productive and progressive measures to translate the guidelines given by the University of Jammu into practice in letter and spirit. 5. Well-defined examination system is followed that is recommended by the University of Jammu. 6. Educational Technology and ICT 7. Technology and Disability 8. Application of ICT in the Classroom 9. Applications of Educational Technology 10. Computer Awareness 11. ICT-based subjects have been introduced at M.Ed, BAB.ED and B.ED 12. Professional Growth and Communication

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://bhartiyaeducation.com/feedack.php">https://bhartiyaeducation.com/feedack.php</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution ensures gender equality in both academic and non-academic activities, offering the same opportunities to students of all genders. In recent years, there has been a growing recognition of the importance of addressing gender in academic settings and incorporating gender perspectives across various disciplines. Therefore, the concept of gender and related perspectives are introduced into the curriculum and dealt with in different courses under the UG and PG programs. Additionally, the institution takes steps to raise awareness and sensitivity among students and staff through annual awareness programs.

Bhartiya College of Education ensures women's empowerment through gender equality. The Institute makes consistent efforts to promote women's education. college has implemented a common uniform for all of its students. Gender-neutral uniforms can allow students to not feel confined to any particular gender identity. same classrooms are used for boy and girl students.

File Description	Documents
Annual gender sensitization action plan	<a href="https://bhartiyaeducation.com/pdf/IMG_20220726_143151.jpg">https://bhartiyaeducation.com/pdf/IMG_20220726_143151.jpg</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>C. Any 2 of the above</b>
--	------------------------------

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management is the collecting, treating, and disposing of solid material that is discarded because it has served its purpose or is no longer useful. Improper disposal of municipalities can create solid waste sanitary conditions, and these conditions in turn can lead to pollution of the environment and outbreaks of vector-borne diseases. The tasks of solid-waste management present complex technical challenges. They also pose a wide variety of administrative, economic, and social problems that must be managed and solved. Solid waste management mainly refers to the complete process of collecting, treating, and disposing of solid wastes.

In the waste management process, the wastes are collected from different sources and are disposed of. This process includes collection, transportation, treatment, analysis, and disposal of waste. It needs to be monitored so that strict regulations and guidelines are followed. The biodegradable waste includes rotten

food, vegetable peel, and mostly wet kitchen waste. Recyclable waste includes plastic and hazardous wastes include, bulbs, batteries, etc. Solid waste management is very important for the safe disposal of waste to reduce environmental pollution and avoid any health hazards that it may cause.

As stated above, our institution understands how important it is to manage our solid waste, and does its best for the same.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To build a nation of youth who are noble in their attitude and morally responsible, the college has organized and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony. The institution believes in the equality of all cultures and traditions as is evident from the fact that students belonging to different castes, religions, and regions are studying without any discrimination. Though the institution has diverse socio-cultural backgrounds and different linguistics, we do not have any intolerance towards cultural, regional, linguistic, communal socio-economic, and other diversities. The college and its teachers and staff jointly celebrate cultural and regional festivals, like New Year's Day, Teacher's Day, orientation and farewell program, induction program, plantation, Women's Day, and Yoga Day.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens



Bhartiya College of Education, believes in giving holistic all round education to the students. And sensitizing students on our constitutional rights, values, duties, and responsibilities is one of the primary education given at the institute through various means. Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities. Many of the subjects offered have topics that sensitize the students about constitutional obligations. The University has introduced a compulsory paper on the Constitution of India to create awareness and sensitize the students and employees to constitutional obligations. As a part of strengthening the democratic values. Also, all students take a course on environmental studies which gives them insight into environmental acts, Wildlife Protection Act, Forest Act, global environmental concerns, etc. Seminars and workshops are conducted on days of national importance on various rights, duties, and responsibilities of citizens. Seminars on topics like Right to Information, Sexual Harassment, and Gender Equity are conducted periodically. Every year Republic Day is celebrated on 26th Jan by organizing activities highlighting the importance of the Indian Constitution. Independence Day is also celebrated every year to highlight the struggle for freedom and the importance of the Indian constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Bhartiya College of Education always believes in celebrating events and festivals on campus to improve social cohesion. It helps students to learn and understand the need and importance of the events. The College makes incredible efforts to celebrate national and international days, events, and festivals throughout the year. In the academic year 2020-2021, we celebrated the following days: International Yoga Day, Independence Day, Republic Day, the birth anniversary of Dr. Sarvepalli Radhakrishnan as Teacher's Day, the birth anniversary of Mahatma Gandhi, the birth anniversary of Swami Vivekananda. The college also believes that education will allow the students to flourish, and blossom only by providing them the right platform where they will work towards becoming responsible citizens.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Initiatives for online classes -A major percentage of students are from poor backgrounds and are from far-flung hilly areas so

the adoption of online methods of learning is a big challenge to us. So the contexts of the practice are:

- To create a platform where a learner and teacher can adopt flexible atmospheres.
- Adopt a platform/s that is quite easy to cope with.

The college has opted for the following methods:

- We have created separate WhatsApp groups for every subject. The problems of the students were addressed through these groups or in more involved cases through personal communication over the phone.
- Classes were taken on Google Meet, Zoom, WISEapp, and sometimes via WhatsApp video chat. Assignments were given and exams were taken on these platforms.
- Because of the difficulty in taking long hours of consecutive classes, the teachers took classes even on holidays to meet the necessity to cover the syllabus.

## 2. Tackling the blended mode of university examination

I/C examination of BCECollege has decided to make several videos clarifying all the processes of the blended mode of exam and also the process of collecting blank answer scripts and submitting the answer script after the examination. The college also decided to apply strict safety COVID protocol. University also suggests the college authority to take the answer script via e-mail from remotely seated students. So the college authority creates a separate e-mail for receiving the answer script.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

We believe that college life is not all about academics, games, friends, and fun. It is also about learning to interact with other people and being aware of social, environmental, and gender issues, and inequities in society. We provide an opportunity for every student to contribute to making the society in which they

live a better place and to grow as better individuals. The College has committed itself to the task of inculcating social values and responsibilities in its students. In line with its vision of working towards the socio-economic development of the country, the college has taken utmost care to give back to the community. Several student committees are formed to carry out the duties towards society. The induction program gives the freshmen an insight into the institute's values and vision

As a special thrust, societal development is also instilled on a large scale into the students through the active NSS unit which undertakes various services to inculcate social values. Throughout the year, the NSS unit undertakes a plethora of events like cleanliness drives, tree plantation drives, donation drives, waste management drives, gender equity, field visits, and many more.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

#### 7.3.2 - Plan of action for the next academic year

1. To get NCTE recognition for the College.
2. To establish an E-learning management system in the college.
3. To create awareness and initiate measures for Protecting and Promoting the Environment.
4. To encourage and facilitate faculty and students for research culture in the institution.
5. To provide thrust to achieve excellence in all courses.
6. To monitor Quality Assurance and Quality Enhancement activities of the institution to overcome the gap caused by the COVID-19 pandemic.
7. To upgrade college infrastructure.
8. To provide more resources required for the Use of Technology.
9. To provide online course content, video lectures, etc., to overcome COVID-19 constraints.