



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		BHARTIYA COLLEGE OF EDUCATION
Name of the head of the Institution		Dr. Anita Bali
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01992277845
Mobile no.		9419187850
Registered Email		bhartiya2003@gmail.com
Alternate Email		drbalianita471@gmail.com
Address		Industrial Estate Dhar Road
City/Town		Udhampur
State/UT		Jammu And Kashmir
Pincode		182101
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	savita sambyal
Phone no/Alternate Phone no.	01992277119
Mobile no.	9797609741
Registered Email	iqacbhartiya@gmail.com
Alternate Email	savita.sambyal@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://bhartiyaeducation.com/pdf/Aqar%202017-2018.pdf">http://bhartiyaeducation.com/pdf/Aqar%202017-2018.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://bhartiyaeducation.com/pdf/Academic%20Calender%202017-18.pdf">http://bhartiyaeducation.com/pdf/Academic%20Calender%202017-18.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.15	2014	05-May-2014	04-May-2019

### 6. Date of Establishment of IQAC

26-Dec-2012

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop on M.Ed. and B Ed. Syllabus, Pedagogy, and Examination	06-Aug-2018 2	20

Microteaching Workshop	17-Sep-2018 6	150
Training of Staff on ICT Usage, Research, and Teaching Methods	17-Dec-2018 5	20
Organized National-Level seminars	05-Apr-2019 1	70
Community contact and extension program	27-Aug-2018 12	192

L::asset('/', 'public')/public/index.php/admin/get\_file?file\_path='.encrypt('Postacc/Special\_Status/'. \$instdata->upload\_special\_status)}}

[View Uploaded File](#)

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
<b>No Files Uploaded !!!</b>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

**No Files Uploaded !!!**

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Microteaching Workshop

2. Organized national level seminars

3. Workshop on M.Ed. and B Ed. Syllabus, Pedagogy, and Examination

4. Community contact and extension program

5. Training of Staff on ICT Usage, Research, and Teaching Methods

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To organize a National Seminar	Achieved
To conduct a workshop for teachers and students on micro-teaching.	Achieved
To organize more extension activities.	Achieved
To organize more guest lectures for students and faculty.	Achieved
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Management	07-Mar-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

27-Jul-2018

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

28-Feb-2019

17. Does the Institution have Management Information System ?

No

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500

The institution has a regular in-house practice of planning and/or reviewing and revising the curriculum and make it adopting to the local context /situation. The academic calendar prepared by the University of Jammu is followed. There is limited academic flexibility none the less the institution also prepares its own Academic and Activity calendar, and all this is decided in the meeting under the chairmanship of the principal of the college.

Different stages in the process to ensure effective implementation of the curriculum are as follows: (a) Stage I: Based on the expertise of individual teachers, the syllabus is distributed for the academic session in the staff meeting which is held towards the end of the academic session in the month of May. Discussions are held on the methodologies on the basis of paper allotted to teachers by the Head of the institution that can be followed to orient new teachers in particular on different approaches to the curriculum. (b) Stage II: The timetable committee prepares a draft timetable to check the feasibility of delivering the allotted curriculum by calculating the number of lectures available in a particular term. (c) Stage III: Teachers are then required to submit a daily report. A "Teacher's Diary" is issued by the IQAC and given to the teachers at the beginning of the academic year to help them plan and manage the teaching-learning process effectively. The teacher's diary contains the necessary information, Day work, and record of the whole day's activity, the academic calendar, working and teaching days available for the B.Ed. program. At the end of every academic term, teachers are required to submit the diary to the IQAC after filling in the relevant information. This helps the IQAC to monitor if the teaching plans have been successfully implemented, and this is further verified and substantiated through student feedback on teachers.

Planning & Preparation • Pedagogy and planning go hand in hand. At the macro level, the IQAC which comprises of teachers in charge of all departments plan ahead for timely curriculum delivery and formulate the institutional calendar to optimize the teaching learning process. This is to ensure that neither academics nor co and extra-curricular activities are compromised, and students benefit from holistic education being offered. • The Institutional Planning Committee confers the messages; The options are sought from students much in advance of the commencement of a semester via links posted on the college website and also via message service on their mobile phones. • Timetables are prepared and displayed on the college notice board prior to the commencement of the semester to ensure the timely commencement of classes.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	nil	Nil	0	nil	nil

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MEd	Teacher Education	05/04/2018
<a href="#">View Uploaded File</a>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
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BEd	University of Jammu has not introduced CBCS B.Ed.programme as yet...	Nil
MEd	The CBCS is not applicable to M.Ed. course for private colleges	Nil

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
yoga	06/08/2018	180
English speaking course	08/10/2018	150
Awareness about life skills	04/02/2019	150
No file uploaded.		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Teacher Education	150
MEd	Teacher Education	30
<a href="#">View Uploaded File</a>		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The feedback from all these members is attained and after careful analysis and understanding of it the college takes the necessary remedial measures so the required aspiration of the student as well as the society can be achieved to maximum. The college gets feedback on the year to year basis and it tries to implement these changes that are necessary and important for institutional growth like updating of new technology and utilizing of maximum available resources to give students as congenial learning environment as possible making the decision process more transparent taking the timely decisions etc. The feedback provided by the teachers is also taken care of by fulfilling their needs like refresher courses giving opportunities for the participation of various national and international level seminars and conferences. Class</p>

Committee Meetings are conducted once every semester to review the academic programme. The Class Committee consists of six student representatives, Principal and IQAC coordinator. These meetings are important forums where students give their feedback on course content, teaching methodology, evaluation procedures, attendance, infrastructure facilities, mentoring, internship programme. The feedback and suggestions given at the CCMS are recorded by the convener of grievance cell who led and direct the CCMS. The feedback and suggestions are discussed and reviewed by the faculty and remedial measures taken if required. The feedback is also used during subsequent revision of syllabi, to improve the teaching-learning evaluation process, infrastructure, resources and facilities, to ensure the effective implementation of academic and administrative processes and to streamline Student Training Programmes. In addition to formal feedback, individual faculty members also obtain informal feedback from students, consider them and use them for improving their performance. The principal also discusses the general comments during the general staff meetings and specific problems are addressed with individual faculty members. Parents are encouraged to give feedback to the college. During the, Annual Academic Council meeting and the IQAC Advisory meetings, members evaluate existing curricula and discuss ways of improving students' academic experience and performance. The members of the management committee examine the results of the various programmes and suggest ways to improve student learning outcomes. Feedback is also obtained from the alumnae at the annual alumni meet.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Teacher Education	150	187	150
MEd	Teacher Education	50	70	30

[View Uploaded File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	150	30	22	6	28

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
28	28	Nil	2	0	Nil

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is an important aspect of the Teacher Training program. The Institution facilitates the personal and professional development of pupil teachers so that they can achieve their full potential. Mentoring is required for the individual growth of the young trainees as future teachers. The Institution mentors the students in such a manner that they can tackle the dynamic situation that normal classroom teaching offers. They can face any challenge that they may face during classroom teaching. The trainees are given proper guidance by the mentors. STUDENT MENTORING OBJECTIVES: 1. The college has a well-planned student mentoring system in place that is implemented meticulously in each class across different programs. 2. A teacher is designated as a mentor of the group at the very beginning of the academic year. The mentoring system enables the students to understand in a better way their practical work particularly along with theoretical knowledge. 3. Mentor addresses all the issues faced by the students in class which includes both academics and career counseling. Issues to be addressed in designing and implementing mentoring: The mentoring system faces several challenging issues during implementation: 1. Managing and attending to students's practice of teaching. 2. Motivating students to join and participate in the activities organized like internships and practice of teaching. 3. Identifying weak students who lack teaching skill, those to be provided with appropriate time and strategy for teaching. 4. Co-ordinating with the parents of the students is an important aspect of mentoring. The Practice: It has been integrated as one of the core practices of the institution. The mentor nurtures and guides the students regarding any issues confronting them. They provide guidance and counseling to the students regarding issues faced by them during the practice of teaching. The mentor guides them regarding various teaching skills and approaches of teaching and motivates them to become confident teachers and ready them to serve in a real setup. The other supporting activities which teachers have to perform are also covered by the mentors to train the students in all aspects of becoming a successful teacher. Evidence of success: The employability skills of the students get enhanced by the mentoring mechanism which enables the weak and average pupil teachers also to become skillful and well-trained all-rounder teachers. The placement of these students is evidence of a successful mentoring process. The special problems faced by the students in educational, personal, and vocational areas are first tackled by the mentor of the group, and the students who need specialized counseling in some areas are referred to the counseling cell of the college.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
180	26	1:7

### 2.4 – Teacher Profile and Quality

#### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
28	28	0	4	1

#### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	nil	Nil	nil
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### 2.5 – Evaluation Process and Reforms

#### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end
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				examination
BEd	BDE	4th	29/05/2018	03/07/2018
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### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Students are apprised of latest tools and techniques of teaching, learning, and evaluation through seminars, workshops, and conferences. They are given assignments for exploring new technological interventions in the field of teaching and preparing Teaching Aids also. Internal Evaluation also includes tutorials, seminars, on spot questions. Overall, 40 marks are assigned for the Internal Evaluation. Two minor tests are conducted during the session and sessional work is assigned to the students. Students are also given a chance to improve their scores. The marks are awarded by the assigned teacher educators.

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar At the beginning of every session the institution prepares Academic Calendar for B.Ed. and M.Ed. Courses. The institution prepares a calendar for both academic activities and instructional activities. Provision for all the major events to be held during the session is also kept. Tentative dates for Minor and major examination is also decided in the beginning. The notices related to internal, external examinations, viva-voce, and internship activities teaching practice are also displayed for the information of all according to the schedule given in the academic calendar. Different departments and committees also prepare a schedule of activities at the beginning of each session. A review of students' attendance is also taken during the session. The head of the institution reviews the adherence to the academic calendar from time to time. Faculty members also prepare unit plans for the execution and completion of prescribed syllabi well in time. The schedule for the practice of teaching is also prepared for the timely completion of teaching practice in different government schools. Students are divided into groups and a group supervisor is allocated for proper teacher training and practice of teaching. All the academic, co-curricular, and administrative activities are executed as per the prepared academic calendar however due to peculiar security conditions of JK at times it may vary Otherwise the head of the institution and heads of departments strictly adhere to the prescribed Academic Calendar.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://bhartiyaeducation.com/>

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BDE	BEd	Teacher Education	138	136	98.5

[View Uploaded File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	Nil	0	0
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#### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
nil	nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
nil	nil	nil	Nil	nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
nil	nil	nil	nil	nil	Nil
No file uploaded.					

#### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	nil	0	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
nil	0
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
nil	nil	nil	Nil	Nil	0	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
nil	nil	nil	Nil	0	0	0
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	Nil	25	Nil	Nil
Attended/Seminars/Workshops	Nil	5	Nil	Nil
<a href="#">View Uploaded File</a>				

**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
15 Oct 2018 Students of Bhartiya College of Education Udhampur presenting "Saraswati Vandana" as the inaugural function of "Khelo India" at Subash Stadium Udhampur. Divisional Commissioner Mr Sanjeev Verma Jammu, was the Chief guest on the occasion.	CCA	2	12
17 Oct 2018 Dr.B.L.Raina HOD M.Ed department Bhartiya College of education Udhampur delivered a guest	IQAC	18	84

lecture on the topic Action research			
31 October 2018 On the eve of National Unity Day ,NSS unit of the college organized seminar on the topic Role of Youth in National Integration communal Harmony	NSS	13	10
25th Nov, 2018 B.Ed and M.Ed Students of Heritage Club of Bhartiya College of Education Udhampur on their Heritage Walk to Manwal Udhampur	HERITAGE UNIT	4	52
10 Dec 2018 NSS Unit of the college organized a seminar on the topic standup for the human rights.	NSS	10	12
25 January 2019" College celebrated National Voters Day by organizing Incollege symposium on the topic Shape tomorrow by voting today ter	NSS	10	14
28 February 2019 On National Science Day College organized Inter college Quiz Competition in which different colleges from Udhampur district participated	ENVIRONMENTAL UNIT	3	12
1 March 2019 Post graduate department of education Bhartiya College of Education organized a guest lecture cum interaction program. Online initiatives in higher education	IQAC	17	21

and the role of future teachers in online teachings possibilities and challeng			
7 March 2019 college organize seminar on the eve of International Womens Day on the topic Balance for Better	NSS	21	25
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
nil	nil	nil	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
National Voters Day	NSS	Inter-college symposium on the topic Shape tomorrow by voting today	10	14
National Science Day	NSS Unit in collaboration with Environment Unit	Quiz Competition	3	12
National Unity Day	NSS	seminar on the topic Role of Youth in National Integration and communalHarmony	13	10
World Museum Day	Heritage Unit In collaboration With Indian Nation for Art and Culture Heritageal Trust	Exhibition	18	90
Swachta Abhiyan	NSS	Swachh Bharat	2	85
yoga day	NSS	International	24	175

Yoga day

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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	5	Management	1
Exhibition on A/V Aids (For Students)	78	voluntary	1
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
SCHOOL INTERNSHIP	SCHOOL INTERNSHIP	Govt. Girls High School Satani	03/09/2018	03/11/2018	18
SCHOOL INTERNSHIP	SCHOOL INTERNSHIP	Govt. Girls High School Udhampur	03/09/2018	03/11/2018	22
SCHOOL INTERNSHIP	SCHOOL INTERNSHIP	Govt. Girls High School Garhi	03/09/2018	03/11/2018	20
SCHOOL INTERNSHIP	SCHOOL INTERNSHIP	Govt. Middle School Shakti Nagar Udhampur	03/09/2018	03/11/2018	23
SCHOOL INTERNSHIP	SCHOOL INTERNSHIP	Govt. Boys City High School Udhampur	03/09/2018	03/11/2018	21
School Internship	SCHOOL INTERNSHIP	Govt. High School Satteni Udhampur	03/09/2018	03/11/2018	22
SCHOOL INTERNSHIP	SCHOOL INTERNSHIP	Govt. Middle School Barrian Udhampur	03/09/2018	03/11/2018	24

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate

houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
DAV Maharaja Hari Singh Higher Secondary School Udampur	22/01/2019	Exchange of resources	45
AOC Higher Secondary School Udampur	07/03/2019	Exchange of resources	78
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
15	1488060

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
Campus Area	Newly Added
Laboratories	Newly Added
Seminar Halls	Newly Added
Seminar halls with ICT facilities	Newly Added
Classrooms with LCD facilities	Newly Added
Video Centre	Newly Added
Others	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOFT LIB	Partially	2.1	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5505	1334027	259	144838	5764	1478865
Reference	250	80115	0	0	250	80115

<b>Books</b>						
<b>Journals</b>	<b>356</b>	<b>34575</b>	<b>0</b>	<b>0</b>	<b>356</b>	<b>34575</b>
<b>CD &amp; Video</b>	<b>19</b>	<b>350</b>	<b>21</b>	<b>315</b>	<b>40</b>	<b>665</b>
<b>Others(s pecify)</b>	<b>2180</b>	<b>56544</b>	<b>138</b>	<b>9285</b>	<b>2318</b>	<b>65829</b>
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
nil	nil	nil	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	32	25	25	25	1	2	0	0	0
Added	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>32</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<b>41.76 MBPS/ GBPS</b>
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3.75	3.6	11.25	11.02

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>There are procedures adopted by the institution for utilization and maintenance of facilities be it digital or not. The multitasking staff (MTS), house-keeping staff, gardener, laboratory assistant, library assistant, physical education instructor under the guidance of faculty members and designated committees supervise the maintenance and utilization of the</p>
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resources of the institution. General Practice: Any change/modification needs approval. Requisition for purchase is placed before the principal and the institution's accountant. In case of non-functioning equipment/devices/electrical items/repairs of furniture are to be brought to the attention of the concerned person or committee. Classrooms: Classrooms are the primary learning spaces equipped with ergonomic furniture and modern teaching learning tools like the projectors, digital visualizer, and other technologies for better and effective teaching. Cleanliness and maintenance are done on a regular basis CCTVs are mounted along the corridors which leave no uncaptured areas and ensure safety and security of students, teachers, staff, and equipment. The printer/photocopying machine are maintained under an Annual Maintenance Contract (AMC). Subject Laboratories ICT Laboratory and Psychometrics Laboratory There are no laboratory assistants appointed for laboratories. The faculty (one who handles the pedagogy) along with the MTS maintain the laboratories. The faculty support and upgrade the laboratory equipment based on changing academic needs both local and national. Dead stock register and physical verification is done under the supervision of the faculty. Computers used in these learning spaces are maintained by the in-house technical team in case of the ICT laboratory, the systems administrator and the lab assistant provide in-house technical support. There is also a website committee to oversee and channel content on the website The library team ensures purchase and dispensation of books, periodicals, journals, encyclopedia, and other materials. Purchase is done regularly. Books are written-off in consultation with the library committee. The library staff engage in stock verification at the end of the year. Students can access web-based learning resources using the Internet facility available in the library. The library is under CCTV surveillance to ensure safety. Photocopy and print facilities are also available in the library. Sports complex/ground/equipment: The College Director of Health and Physical Education, the instructor in physical education and sports attendant look after the multipurpose playground, yoga room, other sports facilities, activities, and equipment. The sports equipment is issued to the students as per the schedule of sporting events. The instructor in physical education maintains the record of utilization of sports facilities, activities held, student awards etc. IT facilities the computers, sound system, wi-fi networks and other tech devices are handled and maintained by the systems administrator, lab assistant and the assigned MTS. Printers, Electrical gadgets, Drinking water coolers etc. Maintenance of filters, electrical fixtures, and cleaning of the water storage compartment of the cooler is done by the MTS. If need arise the company technicians are brought in surveillance.

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Helps needy students	2	16000
Financial Support from Other Sources			
a) National	Post matric scholarship	15	3270000
b) International	Nil	Nil	Nil

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Language lab	17/08/2017	150	language expert Teacher
yoga	10/09/2018	150	Art of living
Remedial Teaching	07/01/2019	70	College Faculty
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	nil	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	7

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
DAV Maharaja Hari Singh Higher Secondary school	32	4	1. Army Public School Udampur, 2. Bhaskar Degree College, 3 Army Pre-primary school	22	10
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	13	B.Ed.	UG department	University of Jammu	M.Ed.

2019	5	B.Ed.	UG department	IGNOU	M.A Education
2019	2	B.Ed.	UG department	University of Jammu	M.Sc Mathematics
2019	1	B.Ed.	UG department	IGNOU	M.A Psychology
2019	12	B.Ed.	UG department	University of Jammu	M.A Sociology
2019	5	B.Ed.	UG department	University of Jammu/IGNOU	M.A Hindi
2019	11	B.Ed.	UG department	University of Jammu/IGNOU	M.A English
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
Any Other	3
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports MEET Activity	College Level	90
Display Your Talent	University Level	33
Cultural event	college level	50
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	00	Nil	0	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

various committees in the college look after various academic and non-academic aspects headed by faculty and student members where student interest involve. List of the committees with students' representatives are given below: • Academic Committee • Library Committee • Student Support Services • Co-Curricular Committee • Examination Evaluation Committee • Grievance Redressal Committee • Anti-Ragging Committee • Committee Against Sexual Harassment (CASH )

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

218

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

3

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Management is a process of planning, decision-making, organizing, leading, motivating, and controlling human resources. The management of Bhartiya College of Education plays an energetic and proactive role. It Encourages all staff members, students, and other major Stakeholders in the process of decision-making and also encourages participation in the functioning of the college. The institution has well defined organizational chart that delineates the roles and responsibilities of all staff members. College appointed and forms different units and committees. The purpose of formation of committees for the smooth functioning of college and also to remove the problems that creates obstacles for the upliftment of institution. The committees of the college have well-defined objectives, standing and advisory committees to guide them in improving the effectiveness from time to time. Even that time to time management also encourage students and teachers to participate in the community activities , also encourage to participate in other institutional activities and also in different colleges

6.1.2 – Does the institution have a Management Information System (MIS)?

No

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	As per the guidelines provided by the University of Jammu, the College uploads the relevant information related to admission on the website, Facebook page, other social media pages, Whats App groups, etc. The prospectus of the college also highlights the details of the programs of the College and is modified and prepared every year prior to the commencement of admissions. The prospectus also gives details of eligibility norms for admission that

are already decided by the University of Jammu. It is given to the applicants along with the application form.

Curriculum Development

1. As prescribed by the University of Jammu. Our college followed the academic calendar prepared by the University of Jammu with limited academic flexibility. Even that our institution also prepares its own academic and activity calendar. Different stages in the process to ensure effective Implementations of the curriculum are as follows: Stage I: The syllabus is distributed for the academic session during the staff meeting which is held at the end of the academic session in the month of May. Discussions are held on the methodologies and strategies on the basis of paper allotted to teachers by the Head of the institution that can be followed to orient new teachers in particular on different approaches to the curriculum. The purpose of this discussion session is to make the teaching-learning environment effective and also to cover the actual vision of the institution. Stage II: College forms different committees where the responsibilities are distributed among the teachers. The timetable committee prepares a draft time-table to check the feasibility of delivering the allotted curriculum by calculating the number of lectures available in a particular term by keeping in view the time given by the university to cover the semester syllabus. (c) Stage III: Teachers are then required to submit a teaching plan based on the number of days required for effective teaching of the syllabus, as well as the number of days required for the conduct of exams to the examination dept. A 'Teacher's Diary' is issued by the IQAC to all the teachers at the beginning of the academic year that help them to plan and manage the teaching-learning process effectively. The teacher's diary contains the necessary information, circulars from the university regarding the academics, the academic calendar, working and teaching days for the B. Ed program semester-wise. At the end of every academic term, teachers are required to submit the diary to the IQAC. This helps the IQAC to monitor the teaching plans

implemented during the whole year or semester or course, and provides track and blue prints to remove the obstacles and also to improve the strategies and efficiency of B.Ed course. The main emphasis and focus of the teachers is the focus on pupil teacher. For this the teacher adopted strategies and mechanism to fulfill the diverse needs of the pupil teacher. D) Stage iv Institutional Calendar Preparation of the institutional academic calendar for the next year starts before the end of every academic year. A comprehensive institutional calendar is prepared by a committee member comprising of the principal with the help of IQAC. After the preparation of, institutional calendar, the information shared with all faculty members in meeting with principal

Examination and Evaluation

The institution has no power directly to modify the examination and Evaluation system. The academic calendar set by University of Jammu is followed by the institution. 2. The IQAC encourages teachers to prepare question banks. 3. Weekly test are given to students as a part of continuous assessment process. 4. Open book examination were taken in all subjects in regular basis

Library, ICT and Physical Infrastructure / Instrumentation

- Online journal subscribed Library:
- Networking has been installed in the library which facilitates access of information on various types such as online databases, e-journals, e- books, digitally through networked systems. Access may be allowed online remotely through internet or intranets. • 502 new books were added in the library. • Installation of CCTV Cameras • LED installed in the college. • One new LCD projector was installed in multipurpose hall. • 8 new fans were installed in classroom

Human Resource Management

- The college adheres to the procedure laid down in the statutes of University of Jammu. • At the end of each academic year the Management Committee reviews the existing positions and identifies personnel for various teaching and non-teaching positions. The management makes appointments for the teaching positions through prescribed procedures set by University of Jammu. • Orientation

programmes are organised for new faculty. • Recreation programmes like picnics are also organised for teaching, non-teaching and supportive staff. • A well-established HR team manages Human Resource of the College. It is responsible for the attraction, selection, training, assessment, and rewarding of employees Library: Networking has been installed in the library which facilitates access of information on various types such as online databases, e-journals, e-books, digitally through networked systems. Access may be allowed online remotely through internet or intranets

Industry Interaction / Collaboration

College collaborated with different schools (Govt. and Non-Govt.) for the internship programs.

### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	As per the guidelines provided by the University of Jammu, the College uploads the relevant information related to admission on the website, Facebook page, other social media pages, WhatsApp groups, etc. The prospectus of the college also highlights the details of the programs of the College and is modified and prepared every year prior to the commencement of admissions. The prospectus also gives details of eligibility norms for admission that are already decided by the University of Jammu. It is given to the applicants along with the application form. The college informs the candidates register for admission through e-mails, wide publicity is created for admissions to various course through posters, banners, newspapers and TV /Radio.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Ms Savita Sambyal	NEPTAL awareness workshop	Management	700
2018	Mr. Sunil Kumar	NEPTAL awareness	Management	700

		workshop		
2018	Mr. Rakesh Thakur	NEPTAL awareness workshop	Management	700
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	National Seminar	National Seminar on Quality in initiatives in Teacher Education in 21st century	05/04/2019	Nil	25	Nil
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
nil	0	Nil	Nil	Nil
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
28	28	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Study Leave, Maternity/ Leave, Duty Leave Paternity Leave, Accidental /disability Insurance, Travel Allowance for FDP	Maternity leave, Duty Leave, Accidental Insurance	Scholarships, Payment of fees in Easy instalments, Accidental /disability Insurance, Privilege Leave ,Registration Maternity Leave, Accidental Insurance Accidental Insurance

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)



Internal Audit: Was not conducted. 2. External Audit: Conducted by CA. - Financial data for the entire financial year is audited. - Vouching of transactions with supporting documents is conducted. - Financial Statements including Balance sheet, Receipts Payment A/c and Income Expenditure A/c and their agreement with books of accounts is examined.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
nil	0	Nil
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6.4.3 – Total corpus fund generated

436500

### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Nil	Yes	Nil
Administrative	Yes	Nil	Yes	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents are also invited during different events and functions organised by the college. In addition, parents are encouraged to interact with the Principal and teachers to discuss the progress of their wards through mobile phone and whats app group. The report about irregular students or students who require special attention is always sent to the parents to solicit their cooperation.

6.5.3 – Development programmes for support staff (at least three)

Organized orientation programme on new traffic rules for the drivers of the college. organized workshop for all supportive staff on soft skills.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Organized different guest lecture for faculty and students. Encouraged staff members for research work. Take more initiatives to make college plastic free and energy efficient.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Organized national seminar and	Nil	Nil	Nil	7

	workshop for faculty development.				
2018	Organized more community based activities	Nil	Nil	Nil	10
2018	How to prepare a Research Purposal	Nil	Nil	Nil	55
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
College organized awareness camp in collaboration with district legal services authority Udhampur on the eve of International Women's Day	08/03/2018	08/03/2018	12	4
An inter-college seminar on the theme "An Equal world is an enabled World" was organized on the eve of International Women's Day	08/03/2019	08/03/2019	15	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Rest Rooms	Yes	Nil

## 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	12/06/2018	1	campaign for Zero plastic waste zone	Zero Plastic	150
2018	1	1	20/07/2018	1	distribution of 20 saplings for plantation derive	Plantation Derive	75
2018	1	1	12/11/2018	1	Green Diwali	Environmental Awareness	170
No file uploaded.							

## 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
nil	Nil	Nil

## 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Yoga day	22/06/2018	Nil	25
Green Diwali	06/11/2018	Nil	120
heritage Walk	25/11/2018	Nil	38
Human rights Day	10/12/2018	Nil	6
No file uploaded.			

## 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college has a dedicated environment unit that organizes various programs related to environmental substances and upkeep also organizes outreach programs for the community and creates awareness and sensitization about various environmental issues to the general public All the lights installed in the college are energy efficient. The college has adopted "SWACHH BHARAT ABHIYAN" to keep the campus and neighborhood clean Staff and students are continuously sanitizing regarding switching off the fans, lights projectors etc. when not in use to save precious resource' Many initiatives were taken by the college to aware students of the Eco-friendly environment. Guest lecture delivered on the topic "Waste Management" by Dr. Yogeshwar Gupta president of Municipal Council Udhampur (23 May 2019) Celebrates World Environment Day on the theme "Beat Air Pollution" in collaboration with DLSA Udhampur (4 June 2019) Students of Bhartiya College of Education Udhampur presented a skit on the theme "Water

Conservation and waste management" at the town hall of Udhampur on the culmination of the Marathon race as part of DLSA The eco club of the college has initiated a campaign to make the premise a zero-plastic waste zone

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I: : Green Campus: College adopted environmental friendly practices. Which include the efficient use of all resources, including energy and water and to reduce consumption and the amount of waste produced, to make the campus plastic free. Major green campus initiatives taken by the college include wastewater management, complete ban on polyethene at campus, environmental park prepared and maintained by M.Ed. Students, use more of LEDs than CFL, digital library Best Practice II: Extensive use age of ICT in teaching learning and also the use of innovative methods of teaching for the curriculum transaction

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The following points indicates the performance of institution distinctive in the field of ICT. All faculty members are provided the facility of computers, internet and internal E-mail system for better connectivity networking, accessibility and seamless communication and coordination. Use of social networking pages of college (Facebook, WhatsApp, and LinkedIn) for 24X7 connectedness among the stakeholders. The college also feel concern to prepare for the competitive exams. Counselling of the aspiring student is done from time to time to make them aware about their strength and weaknesses. The college has always encouraged academic and professional development of the teachers. for this purpose, they are always supported by the administration of the college. The college being an aided institution has a nominal fee structure. The college helps the students of SC category to apply for scholarship. The college own its own provides relaxation in fee to needy students. All the students studying in B.Ed. and M.Ed. are provided with internet facility.it is a wi-fi campus. The free photostat facility is provided to the students.The library is well equipped with sufficient number of books and journals of repute. Regular activities of the students are held for promoting good academics, sports and cultural activities, management of the college is very supportive.

Provide the weblink of the institution

<https://bhartiyaeducation.com/>

## 8.Future Plans of Actions for Next Academic Year

Add more Community Contact Programme Remedial Teaching for Weak Students It is planned to organize various Health and Physical education programs on Lifestyle diseases Management, Food and Nutrition and Yoga for wellness which will be useful for the staff, students and other stakeholders of the college. It is planned to conduct 5-day Workshop on Online Courses and Research Methodology To increase the numbers of ICT enabled rooms and tools. To motivate the faculty for quality Research and Publications Plan for getting permanent affiliation to the college from the affiliating university. Plan to bring out an educational journal on behalf of the college. Plan to augment more number of books and journals and e-

resources in the college library.