



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		BHARTIYA COLLEGE OF EDUCATION
Name of the head of the Institution		Dr. Anita Bali
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01992277845
Mobile no.		8899449226
Registered Email		bhartiya2003@gmail.com
Alternate Email		iqacbhartiya@gmail.com
Address		Industrial Estate Dhar Road, Udhampur
City/Town		Udhampur
State/UT		Jammu And Kashmir
Pincode		182101
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Ms. Savita Sambyal
Phone no/Alternate Phone no.	01992277845
Mobile no.	9797609741
Registered Email	iqacbhatiya@gmail.com
Alternate Email	savita.sambyal@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://bhartiyaeducation.com/aqar.php">https://bhartiyaeducation.com/aqar.php</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://bhartiyaeducation.com/acadmic.php">https://bhartiyaeducation.com/acadmic.php</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.15	2014	05-May-2014	04-May-2019

### 6. Date of Establishment of IQAC

26-Dec-2012

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Eco Friendly Diwali	16-Oct-2017 1	76
Ek Bharat Shreshtha	04-Dec-2017	14

Bharat	1	
Early childhood Care and Education	16-Feb-2018 1	27
Seminar cum Awareness camp on International Women Day	08-Mar-2018 1	200
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	8
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Action plan, timetable and annual calendar framed.

2. Biometric Attendance

3. Establishing collaborations and linkages.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Encouraging faculty for participation in faculty development program	All the faculty members attended various workshops, guest lecture and seminars at university level, college level and at other different institutions.
Library up gradation	More than 500 new books were added
Promotion of Programme related to Heritage	18th Nov, 2017 world Heritage week was inaugurated in collaboration with INTACH Jammu chapter comprised of cultural jhankis, Dogra cultural stalls and ethnic food items were exhibited. • On 18 May 2018 college celebrated World museum day with an objective to raise awareness among youth generation about their culture and legacy
Enhancing student's participation in outreach activities	It was achieved in a satisfactory manner
Up gradation of language lab	English and Hindi language lab is fully functional
<a href="#">View File</a>	

14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Management	18-Oct-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2018
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Date of Submission	24-Feb-2018
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17. Does the Institution have Management Information System ?	No
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## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The academic calendar prepared by university of Jammu is followed. There is limited academic flexibility none the less the institution also prepares its own Academic and Activity calendar. Different stages in the process to ensure effective implementation of the curriculum are as follows: (a) Stage I: Based on the expertise of individual teachers, the syllabus is distributed for the academic session in the staff meeting which is held towards the end of the academic session in the month of May. Discussions are held on the methodologies on the basis of paper allotted to teachers by the Head of the institution that can be followed to orient new teachers in particular on different approaches to the curriculum. (b) Stage II: The time table committee prepares a draft time-table to check the feasibility of delivering the allotted curriculum by calculating the number of lectures available in a particular term. (c) Stage III: Teachers are then required to submit a teaching plan based on the number of days required for effective teaching of the syllabus, as also the examination Dept. gives the number of days required for conduct of examinations. A "Teacher's Diary" is issued by the IQAC and given to the teachers at the beginning of the academic year to help them plan and manage the teaching learning process effectively. The teacher's diary contains the necessary information, circulars from the university regarding the academic term, the academic calendar, working and teaching days available for the B.Ed. programme. At the end of every academic term, teachers are required to submit the diary to the IQAC after filling in the relevant information. This helps the IQAC to monitor if the teaching plans have been successfully implemented, and this is further verified and substantiated through student feedback on teachers.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	Nil	Nil	Nil

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	University of jammu has not introduced CBCS B.Ed. programme as yet...	Nil

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
<b>No Data Entered/Not Applicable !!!</b>	

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
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No Data Entered/Not Applicable !!!

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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEEd	internship	150
<a href="#">View File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

##### Feedback Obtained

Class Committee Meetings are conducted once every semester to review the academic programme. The Class Committee consists of six student representatives, Principal and IQAC coordinator. These meetings are important forums where students give their feedback on course content, teaching methodology, evaluation procedures, attendance, infrastructure facilities, mentoring, internship programme. The feedback and suggestions given at the CCMs are recorded by the Deans of Academic Affairs and the Vice Principals who lead and direct the CCMs. The feedback and suggestions are discussed and reviewed by the faculty and remedial measures taken if required. The feedback is also used during subsequent revision of syllabi, to improve the teaching-learning evaluation process, infrastructure, resources and facilities, to ensure the effective implementation of academic and administrative processes and to streamline Student Training Programmes. In addition to formal feedback, individual faculty members also obtain informal feedback from students, consider them and use them for improving their performance. The principal also discusses the general comments during the general staff meetings and specific problems are addressed with individual faculty members. Parents are encouraged to give feedback to the college. During the, Annual Academic Council meeting and the IQAC Advisory meetings, members evaluate existing curricula and discuss ways of improving students' academic experience and performance. The members of the management committee examine the results of the various programmes and suggest ways to improve student learning outcomes. Feedback is also obtained from the alumnae at the annual alumni meet.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEEd	Teacher Education	150	187	150

[View File](#)

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	150	Nil	23	Nil	23

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
23	22	10	2	0	3

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, the college offers provision for mentoring of students. The faculty acts as mentors and carry out mentoring service throughout the year. A group of 10 -12 students is assigned to each staff member who are attached with them for the entire teaching practice, field visits and writing of reflective journal. Through personal contact a bond is created which leads to better understanding and retention of students. The mentor understands students behavioral and emotional problems, their socio-economic condition, their involvement in curricular, co-curricular and extra-curricular activities, their progression in academics, physical and mental health problems. Students with low marks are identified and suitable suggestions are given to them individually for their improvement. Also, students with irregular attendance are identified and counselled about their irregularities. Accordingly, the teacher educator offers his/her guidance and helps the student-teacher to sort out their problems and to overcome the difficulties.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
150	22	1:7

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	23	0	0	2

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	nil	Nil	nil

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	BDE	4TH	04/07/2017	24/08/2017

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

1 Periodical review of the teaching-learning process organized at the end of each semester with the Head of the Institution. 2 The college encourages faculty members to identify distinguished personalities, field practitioners and researchers to share expertise with students through guest lectures, workshops, seminars and conferences. 3 Manual Feedback from students on curriculum, teaching, learning and evaluation is collected although college doesn't have any formal method of collecting feedback from various stakeholders. 4 The feedback and suggestions given are recorded by the principal are discussed and reviewed in meetings by the faculty and remedial measures taken if required.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calander is prepared by university of Jammu and is strictly adhered for conduct of examination.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://bhartiyaeducation.com/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BDE	BEd	Teacher Education	90	90	100

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
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No Data Entered/Not Applicable !!!

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Teaching through constructive approach	BED	22/02/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil

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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	NIL	Nil	Nil

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
nil	Nil

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	Nil	Nil	Nil

No file uploaded.

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	2	2	22
Presented papers	Nil	1	Nil	Nil

[View File](#)

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Cleanliness Drive	NSS	4	150
EK KADAM SWACHHTA KI AUR"	NSS	6	40
Health Hygiene Literacy and Cleanliness	NSS	5	150
Plantation Drive	ECO CLUB	4	150
Ek Bharat Shreshtha Bharat	NSS / NEHRU YUVA KENDRA	4	20
Blood Donation Camp	NSS / HDFC	2	23
Pulse polio Campaign	NSS	5	100
Symposium on "Early Childhood Care and Education	NSS/ICDS	10	16
Women Rights and Violence against Women (AWARENESS CAMP)	NSS	22	150
World Water Day (AWARENESS CAMP)AMP	NSS	5	110

[View File](#)

### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Dist. Volleyball Championship	IST PRIZE	District Volleyball Association Udhampur.	8
District Level Declamation ContestI	1ST ,2ND AND 3RD PRIZE	Nehru Yuva Kendra.	3
Mime competition	Consolation prize	University of Jammu	6
Discussion on Betti Bachao	2nd Prize	GDC Udhampur	5
sports Quiz competition	3rd Prize	GDC Udhampur	3
Folk Song Competition	2nd Prize	University of Jammu	1
Folk Dance Competition	1st Prize	University of Jammu	13
Rangoli Competition	3rd Prize	University of Jammu	2
Over All Trophy	1st Prize	University of Jammu	30
University Results	1st Position	University of Jammu	1
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	NSS	Cleanliness Drive Drive	4	150
EK KADAM SWACHHTA KI AUR	NSS	Wall Painting	6	40
Blood Donation Camp	NSS /HDFC	Blood donation camp	2	23
International Women Day	NSS	Women Rights and Violence against Women	22	150
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
faculty exchange	03	college	02
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
School internship	school internship	Govt. High School Garhi	05/03/2018	05/04/2018	22
School internship	School internship	Govt.Girls High School Stteni	05/03/2018	05/04/2018	26
School internship	School internship	Govt High School Roun Domail	05/03/2018	05/04/2018	27
School internship	School internship	Govt. Girls high School Udhampur	05/03/2018	05/04/2018	24
School internship	School internship	Govt.Middle School Shakti Nagar Udhampur	05/03/2018	05/04/2019	25
School internship	School internship	Govt.High School Lambi Gali Udhampur	05/03/2018	05/04/2018	26
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
common Public Higher secondary school	15/01/2018	Sharing of resources	80
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**CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
850000	842502

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
<b>No Data Entered/Not Applicable !!!</b>	

[View File](#)

## 4.2 – Library as a Learning Resource

### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
softlib	Partially	2.1	2012

### 4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
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### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

## 4.3 – IT Infrastructure

### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	32	25	25	25	1	2	0	5	0
Added	0	0	0	0	0	0	0	0	0
Total	32	25	25	25	1	2	0	5	0

### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

## 4.4 – Maintenance of Campus Infrastructure

### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2596446	2596446	842502	842502

### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in

institutional Website, provide link)

The college has an Infrastructure and maintenance committee supported with adequate committee members, which looks into the maintenance and upkeep of infrastructural facilities like Classrooms, grounds, gardens and lawns. The college also has full-fledged IT department which takes care about regular maintenance and upkeep of the computers and their accessories. The department also ensures the Annual Maintenance Certification for computers and other accessories. The library committee looks after the annual maintenance of library resources.

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Helps needy students	3	21960
Financial Support from Other Sources			
a) National	Post Matric Scholarship	15	327000
b) International	Nil	Nil	Nil
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Language lab	17/08/2017	112	Language expert Teacher
Yoga	09/09/2017	150	Art of Living
Remedial Coaching	19/01/2018	47	College Faculty
<a href="#">View File</a>			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
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#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	10

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
nil	Nil	Nil	Nil	Nil	Nil
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### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	4	B.Ed	UG Department	IGNOU	MA Education
2017	2	B.Ed	UG Department	University of Jammu	M.Ed
2017	2	B.Ed	UG Department	IGNOU	M.A English
2017	1	B.Ed	UG Department	University of Jammu	M.A English
2017	2	B.Ed	UG Department	GNDU	M.Sc Mathematics
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### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports Meet	College Level	124
Display Your Talent	University Level Participation	30
Cultural event	State Level	34
<a href="#">View File</a>		

## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

various committees in the college look after various academic and non-academic aspects headed by faculty and student members where student interest involve. List of the committees with students representatives are given below: • Academic Committee • Library Committee • Student Support Services • Co-Curricular Committee • Examination Evaluation Committee • Grievance Redressal Committee • Anti-Ragging Committee • Committee Against Sexual Harassment (CASH).

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

100

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

1

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The management of Bhartiya college of Education plays a proactive role. It encourages the participation of all staff members, students and other major stakeholders in process of decision-making in the functioning of the college. The institution has well defined organizational chart which delineates the roles and responsibilities of all staff members. Different units and committees of the college have well-defined objectives, standing and advisory committees to guide them in improving the effectiveness of institution functioning.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

#### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	1. As prescribed by university of Jammu 2. The academic calendar prepared by university of Jammu is followed. There is limited academic flexibility none the less the institution also prepares its own Academic and Activity calendar. Different stages in the process to ensure effective implementation of the curriculum are as follows: (a) Stage I: Based on the



expertise of individual teachers, the syllabus is distributed for the academic session in the staff meeting which is held towards the end of the academic session in the month of May.

Discussions are held on the methodologies on the basis of paper allotted to teachers by the Head of the institution that can be followed to orient new teachers in particular on different approaches to the curriculum.

(b) Stage II: The time table committee prepares a draft time-table to check the feasibility of delivering the allotted curriculum by calculating the number of lectures available in a particular term. (c) Stage III: Teachers are then required to submit a teaching plan based on the number of days required for effective teaching of the syllabus, as also the examination Dept. gives the number of days required for conduct of examinations. A "Teacher's Diary" is issued by the IQAC and given to the teachers at the beginning of the academic year to help them plan and manage the teaching learning process effectively. The teacher's diary contains the necessary information, circulars from the university regarding the academic term, the academic calendar, working and teaching days available for the B.Ed. programme. At the end of every academic term, teachers are required to submit the diary to the IQAC after filling in the relevant information. This helps the IQAC to monitor if the teaching plans have been successfully implemented, and this is further verified and substantiated through student feedback on teachers

Teaching and Learning

The college has put in place a system to effectively plan the teaching and learning processes. The focus of all the activities is the pupil teacher. Various strategies and mechanisms for pupil teacher centric learning are adopted by the teachers to cater to the diverse needs of students in the classroom. Institutional Calendar Preparation of the institutional calendar for the next academic year begins before the end of every academic year. A comprehensive institutional calendar is prepared by a committee comprising of the principal with the help of IQAC. This institutional

	calendar is communicated in advance to all the teachers.
Examination and Evaluation	. The institution enjoys no power to directly modify the examination and evaluation system. The academic calendar set by University of Jammu is followed 2. The IQAC encourages teachers to prepare question banks. 3. Weekly test are given to students as a part of continuous assessment process. 4. Open book examination were taken in all subjects in regular basis.
Library, ICT and Physical Infrastructure / Instrumentation	<ul style="list-style-type: none"> <li>• Online journal subscribed Library:</li> <li>• Networking has been installed in the library which facilitates access of information on various types such as online databases, e-journals, e- books, digitally through networked systems. Access may be allowed online remotely through internet or intranets. • 502 new books were added in the library. • Installation of CCTV Cameras • LED installed in the college. • One new LCD projector was installed in multipurpose hall. • 8 new fans were installed in classroom</li> </ul>
Human Resource Management	<ul style="list-style-type: none"> <li>• The college adheres to the procedure laid down in the statutes of University of Jammu. • At the end of each academic year the Management Committee reviews the existing positions and identifies personnel for various teaching and non-teaching positions. The management makes appointments for the teaching positions through prescribed procedures set by University of Jammu. • Orientation programmes are organised for new faculty. • Recreation programmes like picnics are also organised for teaching, non-teaching and supportive staff. • A well-established HR team manages Human Resource of the College. It is responsible for the attraction, selection, training, assessment, and rewarding of employees Library: Networking has been installed in the library which facilitates access of information on various types such as online databases, e-journals, e- books, digitally through networked systems. Access may be allowed online remotely through internet or intranets</li> </ul>
Industry Interaction / Collaboration	College collaborated with different schools (Govt. and Non-Govt.) For the internship programs.

Admission of Students	As per the guidelines issued by the University of Jammu. The College website, face book page, prospectus contain information about the institution and the programme offered. The prospectus that highlights the details of programme of the College is prepared every year prior to the commencement of admissions. The prospectus also gives details of eligibility norms for admission. It is given to the applicants along with the application form.
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6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	Online admission :Creation of Students Profile. Use of Social Media Sites like Facebook, WhatsApp
Finance and Accounts	Use of Tally for maintenance and retrieval of Financial Records, Automation of Salary disbursement

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Jyoti Bala	National Seminar organized by P.G Department of Education, University of Jammu	College Management	1000
2018	Jyoti Sharma	Symposia on "RCEM Herbartian Approach" at Kalra College of Education Udhampur	College Management	500
2018	Satuti Sharma	Symposia on "RCEM Herbartian Approach" at Kalra College of Education Udhampur	College Management	500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	soft skills and class room management skills	soft skills	23/10/2017	27/10/2017	20	2
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
National Workshop	1	01/01/2018	07/01/2019	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
23	23	13	13

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Study Leave, Maternity Leave, Paternity Leave, Privilege Leave, Registration Fees and Travel Allowance for FDP	Duty Leave, Maternity Leave, Paternity Leave, Privilege Leave.	Scholarships, Payment of fees in Easy instalments.

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, The College has a mechanism for regular internal and external audit by statutory auditors. The Finance Committee of the college is entrusted with the task of monitoring all financial transactions of the College and periodically review the receipts and expenditures in the College. Statutory and certified Chartered Accountant conducts an annual financial audit of the college. The audits are conducted as per standard procedures prescribed for the purpose.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

## 6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

**6.5 – Internal Quality Assurance System**

## 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	Yes	Nil	Yes	IQAC

## 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

A Parent Teacher Meet was organized on 23 dec.2017 in which parents express their satisfaction with the progress of their wards and facilities provided by the college. Parents are also invited during different events and functions organized by the college. In addition, parents are encouraged to interact with the principal and the teachers to discuss the progress of their wards through mobile phone. The report about irregular students or who require special attention is always sent to the parents to solicit their cooperation.

## 6.5.3 – Development programmes for support staff (at least three)

Periodically training is given to non-Teaching as well as Accounts Department regarding basic usage of computer, Digital Payments.

## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

Started M.Ed. programme, CCTV Surveillance System Start of value-added courses

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	The IQAC reviewed each activity before it is implemented. The pros and cons of each academic, sports, social, extension, community is discussed and a plan of action is prepared accordingly.	20/07/2017	Nil	Nil	8

2017	campus is wi-fi friendly	17/08/2017	Nil	Nil	12
2017	Biometric attendance ,green campus and energy efficient lights introduced in the campus.	06/12/2017	Nil	Nil	6
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Daughters are rays of HOPE	25/09/2017	25/09/2017	15	10
International Women Day	08/03/2018	08/03/2018	12	4

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Awareness campaigns were carried out by the students. 2. Cleanliness drive for natural water springs. 3. Plantation derive in the college campus. 4. Energy efficient lighting. 5. Aware village people regarding waste segregation

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	Nil
Physical facilities	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	11/11/2017	7	Meditation and Yoga Session on the In	Wellbeing of Elderly People.	16

					ternational Day of Elderly Persons		
2018	1	1	30/01/2018	1	Nukkad Natak on Dowary and Drug Addiction	Social Issue	25
2018	1	1	28/02/2018	1	Awareness Rally on Save water	Social Issue	53
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
nil	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
nil	Nil	Nil	Nil
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The college has dedicated environment unit which organizes various programmes related to environmental sustenance and upkeep also organizes outreach programmes for the community and creates awareness and sensitization about various environmental issues to general public. 2. All the lights installed in the college are energy efficient. 3. The college has adopted Swachh Bharat Abhiyan to keep the campus and neighborhood clean. 4. Staff and students are continuously sensitized regarding switching off the fans, lights, LCDs etc. when not in use to save precious resources. 5. Taken digital initiatives like online Assessment, Use of Internal Email system. online Leave and attendance system to save paper.

**7.2 – Best Practices**

7.2.1 – Describe at least two institutional best practices

Practice-1 BETTI BACHAO BETI PADHAO College has endorsed the PM vision of BBBP by organizing awareness programmes in slum areas, presenting Nuked Natak in public places. The wing is dedicated to deliver quality education, the college leaves no stone unturned in facilitating its girl's students in specific. The concept of mentorship where in the girls' students is given special attention by the female faculty of the college. Practice II: Heritage club (Hmari Dhrohar) College took the initiative of setting up of heritage club (Hmari Dhrohar) in college with the motive of creating awareness and participation in heritage related activities among the trainees. Every student is motivated to participate in heritage conservation and to learn about their local and natural heritage.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college follows the academic calendar regularly. The college faculty is dedicated and student friendly. The management is supportive and immensely involved in growth of the institution. The college is an upcoming leading institution in the region. The college has taken many quality initiatives and sustained the earlier established practices. The college has added infrastructure, improved teaching learning process, appointed faculty through selection committee, encouraged teachers to do PhD and enhance participation of the students in various activities organised by the college. The college has implemented all suggestions proposed by inspection team of affiliated University. The compliances is 100. The college helps the needy students.

Provide the weblink of the institution

### 8.Future Plans of Actions for Next Academic Year

1. The college intends to introduce M.Ed. special education programme.
2. The college will introduce skill development courses to make it multi-disciplinary institution
3. The college will enter into MOU with agencies dealing with vocational courses.
4. The college will ensure to organise regularly various capacity building programme for keeping faculty update.
5. The faculty will be encouraged to undergo through research program, undertake research projects and improve to quantity and quantity of publications
6. The college will endeavour to add more value-added courses